



# GRADUATE ADVANCED STANDING REGISTRATION



Students beginning the graduate portion of their Advanced Standing program can register for their graduate course load in Workday at their assigned appointment time.

## important REGISTRATION INFORMATION

Please read the all the information below carefully to ensure a successful registration. Failure to abide by these rules will result in being dropped from incorrect course registrations.

### Students Beginning Advanced Standing Graduate Program

Master of Science in Accounting, Business Analytics, Finance, and Master of Business Administration

- Graduate records has been entered into Workday. If you don't see yours, please contact the Registrar's Office by email at [registrar@bentley.edu](mailto:registrar@bentley.edu).
- Your foundation waivers and any graduate courses completed during your undergraduate studies have also been added to your graduate record.
  - If you're currently taking graduate courses this semester, it will be articulated at the end of the semester.
- You should only register for Fall 2026 graduate courses if you are expected to complete your undergraduate degree in Spring or Summer 2026.
  - If you are not on track to complete your undergraduate degree in Spring 2026 or by Summer 2026, notify the Registrar's Office immediately at [registrar@bentley.edu](mailto:registrar@bentley.edu) and copy your undergraduate academic advisor
- Graduate degree audits will not be available in Degree Works until late-August.
  - To review your program requirements and plan your courses accordingly, please visit the Graduate Catalog to view your intended program of study.

### Registration FAQ's for all Graduate Advanced Standing Students

- You cannot start and complete your undergraduate and graduate degrees in the same term.
  - If you're finishing your undergraduate degree in Spring 2026, your graduate start term will be Fall 2026. Please consult with your academic advisor and the Registrar's Office to clarify your academic plan before finalizing your registration.
- You **can't** register for courses you've already taken the UG course equivalences for.
  - Please review the course equivalences list located on the Registration Hub.
- You **can't** register for BILH, HC, HF, PME, PML or PWW sections.
- Additional information regarding registration can be found on the Registration Hub



Have advising questions or concerns? Contact [GA\\_Gradvising@bentley.edu](mailto:GA_Gradvising@bentley.edu)  
You can also attend **Academic Advising Drop-In Hours. Mon, Wed and Thurs from 11-2PM.**  
(Jennison 336), on zoom, or by phone (781.891.2348)