

As Fall 2025 registration is approaching, we wanted to share some important information to help make the process as smooth as possible for you:

On March 19th the summer and fall course listings and your registration appointments will be available in Workday. Additional information and resources can be found on the Registration Hub (click on specific terms within the hub for additional information).

- <u>Declare your major.</u> We noticed that you haven't declared a major yet. Please make sure to do so, as failing to declare may impact your registration opportunities. Directions to do so can be found here.
- Check Workday for holds. Be sure to check Workday for any holds. Having a hold will prevent you from being able to register for courses.
- Check out your Degree Works audit. Hit process new to view the most updated audit. If something isn't falling where it should, email ga_registrar@bentley.edu. If you need assistance determining course selection, please attend Advising Drop-ins or schedule an advising meeting.
- Due to construction in Adamian more courses will be offered in the early mornings, evenings, and Fridays to account for the loss of classroom space. You should be prepared to register for classes during these times.
- **Do not rely on the waitlist**. There is no guarantee you will be offered a seat. At the time you register, you should fully register for five academic courses. If you get offered a seat in a waitlisted course, you can swap classes within your schedule.
- Apply for Degree Completion. If you are completing your degree in Summer 2025 (use completion date of August 24, 2025) or Fall 2025 (use completion date of December 28, 2025), please apply for degree completion. Directions can be found here. After applying, complete the diploma questionnaire in your Workday inbox.

Best, Office of the Registrar