

Bentley Trading Room Information

(Important information as we switch to an online mode due to COVID-19)

(Update: June 3, 2020)

Virtual Front Desk

(Staff on Duty: hours posted on next page)

Please click on the Zoom Id below to connect with our analyst on duty:

<https://bentley.zoom.us/my/tradingroomvirtualassistants>

Trading Room Calendar

(<https://www.bentley.edu/centers/trading-room/calendar>)

Provides information on:

- Tutorials sessions on Bloomberg, FactSet, Cap IQ, and Morningstar (click on a desired tutorial slot on the calendar)
- Zoom sessions for Fireside Chats
- Other virtual events

Click here <https://www.bentley.edu/centers/trading-room/wall-street-101> to read about Wall Street 101 Summer Camps

Bentley Trading Room Operating Policy

The Trading Room databases may be accessed remotely by obtaining access id and password from the database providers. Fireside Chats and Tutorials will be conducted online. Staff will be available online during our normal hours to answer questions. We will use Zoom to communicate with faculty, staff, and students. All information about Zoom meeting id hours will be posted online on our web calendar: (<https://www.bentley.edu/centers/trading-room/calendar>). Details of our online service mode are provided below:

Virtual TR Hours: The Trading Room will remain closed to foot traffic until further notice. We will, however, have staff on duty on **Zoom** during our normal hours (Monday-Thursday, 9am-9pm, Friday, 12pm-8pm, Saturday, 12pm-6pm, and Sunday, 12pm-8pm). Details on Zoom session id will be posted on our online calendar. Zoom Session Id: <https://bentley.zoom.us/my/tradingroomvirtualassistants>

Scheduled TR Sessions: All classes scheduled in the Trading Room are cancelled. For students, if your TR session is cancelled, please contact your professor to get further details.

Zoom Sessions: Tutorials and Fireside Chats

Zoom Tutorial Sessions on Bloomberg, FactSet, Morningstar, and Cap IQ: We will be offering tutorials on Bloomberg, FactSet, Morningstar, and Cap IQ databases, taught by our TR staff. The plan is to offer each of these tutorials once a week. We will post the time slots and Zoom session ids for these 30-min long sessions on our Trading Room Calendar. Simply join the Zoom session that fits your schedule. Only Bentley students, faculty, and staff with valid Bentley email can join these sessions.

Fireside Chats: Fireside Chats will be hosted on Zoom from now on until further notice. Please monitor our calendar for additional information (time of events). The Zoom link is:

<https://bentley.zoom.us/my/tradingroomfiresidechat>

The zoom sessions are password protected. Password will be emailed. You may also contact the front desk for a password. <https://bentley.zoom.us/my/tradingroomvirtualassistants>

Remote Access

Bloomberg Terminal: Remote access to the Bloomberg (BBG) terminals requires a new user to first create a BMC account using a Bentley issued email id. Please reach out to the TR staff at our virtual front desk for assistance.

FactSet and Cap IQ: Bentley University students, faculty, and staff can have personal accounts for online access to these databases. It takes up to 7 days to get an account. To get started, see below:

https://bentley.co.l.qualtrics.com/jfe/form/SV_d511gfHUjoHKSoZ

Morningstar Direct: Please contact the virtual front desk for account id and password.

Morningstar: The Bentley University library subscribes to the Morningstar database. Please visit Bentley University library website to get more information on how to access the database remotely. For other databases, please visit the library website.

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