

Graduate & PhD Ceremony Guide

FRIDAY, MAY 16, 2025
4:00 P.M. TO 6:00 P.M.
BENTLEY ARENA



Congratulations to the Class of 2025!

Arrival/Check-in Process

- ◆ Graduates must report to the [Football Field](#) at 2:45 p.m.
Upon check-in, you will receive a name card, which is required to cross the stage. It will be scanned to ensure your name is read correctly. Please keep it with you at all times.
- ◆ In the event of inclement weather, check-in will be relocated to the Arena, and students will receive notification 48 hours beforehand.
- ◆ Your regalia and student ID are the only items that are required.
You must carry everything you bring. You may not leave items on the football field.
- ◆ Backpacks, large bags, large signs and balloons are not permitted.
Guests may bring small bags. If you notice something suspicious, please contact University Police immediately at 781-891-3131.

Regalia Best Practices

Academic regalia should be worn for those participating in the procession. [View this video](#) to learn how to properly wear your regalia. Graduates and PhD candidates must wear their tassel on the left.

In this document
you can expect
to learn:

Arrival/Check-in
Process

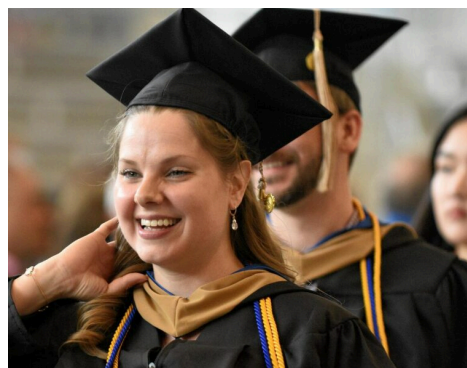
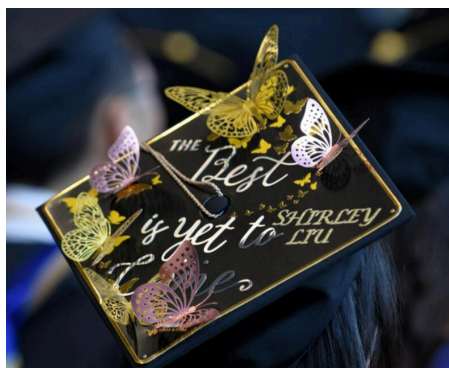
Regalia Best
Practices

Campus Map and
Transportation

Ceremony
Information

Additional
Information

[Commencement
Website](#)



Campus Map and Transportation

Parking will be available in all lots on main campus. Please follow the direction of the parking attendants that day. [View our ceremony map here.](#)

Graduates may walk to South Campus or take the shuttle which will be available from 7:00 a.m. to 2:00 p.m. from LaCava and Miller. The shuttle will drop off at the Arena, but graduates must walk to the Football Field first to check in and line up for the procession.

If someone requires special accommodations and has not completed the special assistance form, please contact the Commencement Office at commencement@bentley.edu.

Ceremony Information

Academic Procession

An announcement will be made when the procession will begin. You will be processing out row by row and marshals will guide you from the Football Field to the Arena. Comfortable shoes are encouraged.

The procession is comprised of two parallel lines led by the ceremonial marshal. **Please remain in order as you process.**

How to Cross the Stage

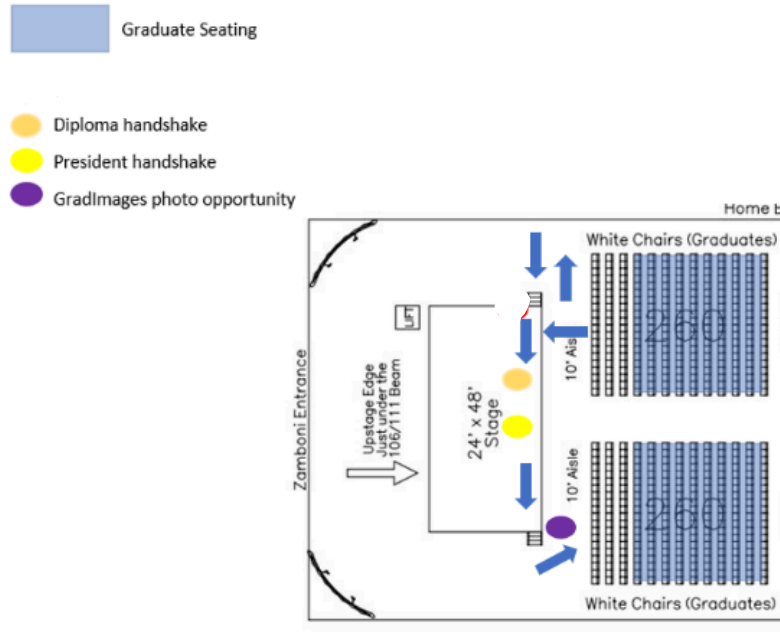
Please take your name card with you. The marshals will guide you to the right side of the stage. You will hand the card to the volunteer. They will scan your card and your name will be read and displayed on the screen as you walk cross the stage.

As you cross the stage, a member of University Leadership will hand you a diploma cover and you can shake hands with the President. Once off the stage, [GradImages](#) will take a professional photo of you and your diploma cover. **Then, you must return to your seat.**

Etiquette

Out of respect for all graduates and their guests, please remain seated until the last name is read at the end of the ceremony. See below for a diagram on how to properly cross the stage.

Stage Crossing Diagram



Additional Information

Seating

Tickets are not required for any of the ceremonies. Seating is on a first-come, first-served basis.

Livestream/Recordings

The Commencement ceremonies will stream live on the [Commencement website](#), and the recording will be accessible the following week on the same web page.

Diplomas

You will receive a Bentley branded diploma cover as you cross the stage. Your diploma will be mailed to you and can take seven weeks. If you have any questions, contact the Registrar's Office at registrar@bentley.edu.

Professional Photography

The university will have a professional photographer at the ceremonies and those photos will be available for purchase on the [GradImages website](#) approximately 5 to 7 days after the ceremonies. If there are any questions, please contact GradImages at 800-261-2576 or ecc.giservice@gradimages.net. Graduates and guests may not bring their own professional photographers.

Post-Reception

A reception will be held in the Student Center following the ceremony.

Digital Program

A digital program will be available on the [Commencement website](#) before each ceremony.
