**Please answer all of the following questions:**

1. **Applicant Name:**
2. **Bentley ID number:**
3. **Email address:**
4. **Gender or Gender Identity:**
5. **How much are you requesting from the fund for this project? (Up to $1,000 per semester)**
6. **Have you applied for funding from the Delongchamp Fund before?**
7. **If you applied in the past, were you awarded funding?**
8. **Total current stipend request:**
9. **Place an “X” in the appropriate funding category:**

\_\_\_ **Conference registration & travel (up to $1,000 award per occasion).**

 **Conference name and location:**

\_\_ **Sustainability project.**

 **Project name:**

\_\_ **Internship stipend (summer or during the academic year).**

  **Internship title and organization name:**

\_\_\_ **Other.**

 **Please describe:**

1. **Please detail how you will spend the funds requested. Please itemize any expenses for supplies or resources you expect to incur for this project**.
2. **Time frame in which the funds will be used (from what date – to what date):**
3. **If you are applying for conference funding: have you contacted the conference organizers to ask for a student rate?**
4. **If there is a hyperlink which will help describe your request please insert it here (i.e. link to the conference of visual of the project):**
5. **Please describe the sustainability experience that you would like to have funded:**
6. **Please describe why this experience is a sustainability experience:**
7. **Please describe how this experience will impact your learning at Bentley:**

**16.** **Please describe how you will ensure this experience will have an impact on the Bentley community.**

1. **Why do you want to have this experience?**

**How did you learn about the Delongchamp Family Fund program?**

**\_\_ Email**

**\_\_Guest lecture in class**

**\_\_Friend**

**\_\_ Internet/website**

**\_\_ professor**

**\_\_ Other: Please specify**

1. **By submitting this application you are agreeing to the following:**
	1. **You will collect receipts for your purchases and submit them within 30 days of your return and/or completion of your project/experience.**
	2. **You will take a picture of yourself during the project/experience that can be sent to the Delongchamp family.**
	3. **You will write a thank you note to the Delongchamp Family and drop it off with the Office of Sustainability after your experience.**
	4. **You will write a 100 word summary of your project/experience and submit it to the Delongchamp Committee.**
	5. **You will give a 5 minute presentation on your project/experience along with other Delongchamp awardees at a pre-arranged time. This will be arranged through the Office of Sustainability with the other Delongchamp recipients.**

I agree.