

ON-CAMPUS COVID-19 GUIDELINES



BENTLEY
UNIVERSITY

What should I do if I feel sick?

- Call your supervisor immediately and go home if you have any of the following symptoms, no matter how minor they may seem:
 - Fever (100.0 °F or greater)
 - Difficulty breathing
 - Cough
 - Sore throat
 - Diarrhea
 - Loss of smell or taste
 - Muscle ache
 - Chills
 - Headache
 - Nausea/vomiting
 - Your supervisor will ask you about:
 - All coworkers you came into contact with during the last 2 days prior to being sick.
 - Others on campus with whom you have had close contact. Those who were within 6 feet and had contact with you for at least 15 minutes.
 - Locations on campus where you spent time in the last 2 days prior to being sick.
 - Call your doctor as soon as possible. Stay home and follow all directives from your medical care provider. Ask if you need a test for COVID-19 and when you can be cleared to return to work.
 - Isolate yourself from other people within your household. Follow your doctor's advice closely. If possible, use your own bedroom and bathroom and take your meals separately.
 - Monitor your temperature daily and keep notes on if you have a fever of 100°F or experience other symptoms. Keep your supervisor or human resources updated.
 - If you have a confirmed case of COVID-19, expect to be out for at least 2 weeks. When you are better, confirm with your doctor that you are cleared to return to work and ask for a note confirming your recovery to provide to your supervisor.
 - Contact your supervisor or human resources business partner with any questions.
- If you may have been exposed to someone with COVID-19, or had contact with someone with COVID-19 in the two days before they became sick, you must alert your supervisor. For all campus resources, please visit bentley.edu/coronavirus.**