

Bentley Research Council Research Grants

Application information for 2024-2025

The Bentley Research Council (BRC) is accepting submissions for research grants. The ceiling for these grants will be \$7,500. **Awarded funds must be spent within a year from the date the grant is awarded or** will be forfeited. No extensions will be allowed.

Important dates:

- Submission opens: November 10, 2024
- Submission closes: November 24, 2024 (no extensions)
- Notification to all applicants: December 8, 2024

Required: completion of the [submission form](#) and [letter from department chair](#) (see below)

Submission procedure: to submit your application, please use the online form available here (https://bentley.co1.qualtrics.com/jfe/form/SV_1YPXz5g3fzPrGPY). While applying, you need to consider the following:

1. BRC grants are for faculty **research only**. Applications for faculty development or for other purposes will not be considered.
2. You may request a budget of up to, but not exceeding \$7,500. Funds from this solicitation must be spent within a year from the date the grant is awarded.
3. Justification is required for all budget items.
4. Applicants may not receive funding from both the BRC and FAC for the same project¹.
5. All applications require a letter from the Department Chair, who needs to fill out an online form, available here: https://bentley.co1.qualtrics.com/jfe/form/SV_0qtekmSe2Im2gRg. Applicants need to forward this link to their department chairs, along with proper documentation concerning their application.
6. The BRC is fully committed to promoting research that accounts for diversity in populations. Applicants proposing online or in-person surveys should include a diversity plan describing how their study design takes population diversity into account².
7. If the project includes multiple applicants, only the lead person (principal investigator) should submit the application

¹ BRC grants may be used as seed money for projects aimed at securing external funding but should not be used to supplement or duplicate external funding. BRC grants should also not be used to supplement or duplicate other sources of Bentley funding including funding from named professorships.

² Examples of settings requiring a diversity plan are studies aimed at describing “representative” populations for statistical analysis, studies focused on a specific demographic, or studies describing a non-diverse population (e.g. corporate board members, senior executives).

8. If the project makes use of paid participants (including Amazon Mturkers), applicants should include a statement addressing how the research plan provides reasonable compensation.
9. If the research requires the purchase of new software, databases, subscriptions to journals or technology support, the applicant/s need to consult with the ATC or the Library (whichever applies) and include a statement as to whether the software or database are available at Bentley and whether the ATC can provide the necessary support.

Review Criteria

The strength of the proposal will be evaluated based on the following criteria:

- Potential to advance one's research and academic career
- Potential to generate field-specific meaningful outcomes (papers, books, proceedings, else)
- Potential for impacts on broader communities outside academia and alignment with Bentley's mission.
- Project's potential to support securing external funding

Other policies

1. Outputs funded (in part or in full) with BRC grants should include the following statement: "This research was supported (in part, if applies), by a grant from the Bentley Research Council."
2. Grantees are expected to present research conducted under this grant, either in progress or completed, at the fall BRC reception and posters presentation.
3. Grantees need to notify the BRC of publications and presentations of research funded by BRC grants by emailing ResearchCouncil@bentley.edu.

Eligible expenses

1. Expenses related to accessing data or documents required for research including, for example, database, access to libraries or archives, copying (text, audio), digitalization services, transcription services, translation services, computing costs, etc.
2. Compensation to personnel other than Bentley faculty or staff. This includes technical assistance, consultants, undergraduate students (other than work study), or graduate research assistants not supported from other sources.

3. Purchasing of equipment, software, hardware, films, books, materials if not provided by the ATC or the Library³.
4. Expenses related to gathering data from archives of specific populations. These expenses may include travel for the explicit purpose of data collection.
5. Expenses related to the development of research surveys and questionnaires including assessment instruments for use in research.
6. Expenses associated with scholarly publication (such as copyediting, indexing, permission fees, etc.), publication costs, or open access fees. This funding is limited to publications of the research funded by this grant.

All expenses must be directly related to the proposed research project. Please notify Renande Loayza (and cc Marco) if there are deviations greater than 5% of the money awarded.

Ineligible expenses

1. Payment to Bentley faculty or staff for research time, summer stipends, or course releases.
2. Expenses related to teaching except for those related to pedagogical research.
3. Professional advancement activities or tuitions except those directly related to the research project a grantee is applying for (e.g. training in use of software, databases, or research methos)
4. Travel to conferences

³ Research resources purchased with BRC funds are the property of Bentley University and should be made available to the Bentley community. Please consult with the library or ATC about making resources available.