

ADVISING BRIEF

Transfer Student Registration Newsletter

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Important Transfer Registration Dates

- July 29 at 3:30-5:30pm ET & August 2 at 10am-12pm ET: advising drop-ins via Zoom ID 940 2493 7172
- August 2 evening: check your Bentley email for advising information specific to you
- August 4 at 10am ET: registration begins
- August 4 10am-3pm ET: registration support via Zoom ID 912 9522 0253
- August 5 at 10am ET: registration closes
- September 3: add/drop/swap opens for new students



A variety of helpful resources, including a recording of the July 28 webinar, placement information, and guides for navigating Workday, can be found on the Transfer Student advising webpage

<https://www.bentley.edu/offices/academic-services/transfer-students>

Prior Credit

If you have credentials to be considered for potential Prior Credit (transfer credit, AP results, IB results, A Levels, etc.), please be sure to submit your official documentation to the Office of Undergraduate Admission as soon as it is available. Once you submit prior credit items for review, be sure to watch your email for follow-up correspondence regarding your credit. The Transfer Admission team may ask you for supplemental information, such as a syllabus or a course topics list, to further review your courses for potential credit. If you are able to provide this supplemental information quickly, there will be less of a delay in completing your prior credit review. The final deadline for submitting this documentation is October 15, 2021, but as *this potential credit could impact your fall schedule, it is most helpful to submit the credentials now*. If you are eligible for prior standing credit for a particular course, please be sure you are not registered for the same course at Bentley.

REMEMBER: submit all final transcripts. Often times the transcript you submit through the admission process includes courses in progress for spring/summer 2021. Undergraduate Admission cannot award credit until all final transcripts are received.

Trivia Question

Prize will be given

What is the deadline to resolve anything related to prior credit?

Submit your answer to Academic_Services@bentley.edu by end of day Tuesday, August 3, 2021. Prize winner will be selected from those students who correctly answer the question.

Connect with Disability Services

Disability Services provides equal educational opportunities for all full- and part-time students with diagnosed disabilities through an accessible, equitable and inclusive learning environment. Our accommodations and services are designed to promote individual growth and self-advocacy for students with all types of disabilities. For more information, please contact:

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Transfer Student Info.

Important Scheduling Reminders

- Make sure you include all must-take courses.
- Make sure you plan for breaks, meals, etc.
- Don't schedule more than three academic classes in one day.*
- Don't schedule more than two academic classes in a row.*
- Don't schedule more than one evening class.
- Take into consideration any academic accommodations you may have.

*Academic courses are 3 or 4 credits each

What is TS 222 Transfer Seminar and why do I see it on my schedule?

Transfer Seminar was designed to assist with your academic acclimation and social adjustment to the Bentley community. Transfer Seminar will be included in your schedule, so do not worry about adding it.

- 6 weeks
- Review & understand policy and procedure
- Learn about the academic structure and available opportunities
- Discuss campus life and share strategies for making connections

Helpful Terminology

DegreeWorks Audit

A computer-generated degree audit program used to track completion of graduation requirements. It is available online through Workday Student and is automatically updated throughout the semester.

DRS (Degree Requirement Summary)

A paper/PDF version of the DegreeWorks audit. Used for academic planning purposes. Can be found in your BentleyConnect portal.

TCE (Transfer Credit Evaluation)

A detailed list of the courses you have transferred (TC, IB, AP). Also available in your BentleyConnect portal.

Class Standing

Class Year	First Year	Second Year	Third Year	Fourth Year
# of passed credits	0-29	30-59	60-89	90 and up

Academic Calendar

The academic calendar for both fall 2021 and spring 2022 is posted at <https://www.bentley.edu/offices/registrar/academic-calendars>. Please be sure to review this information to identify key academic dates for the upcoming year.

