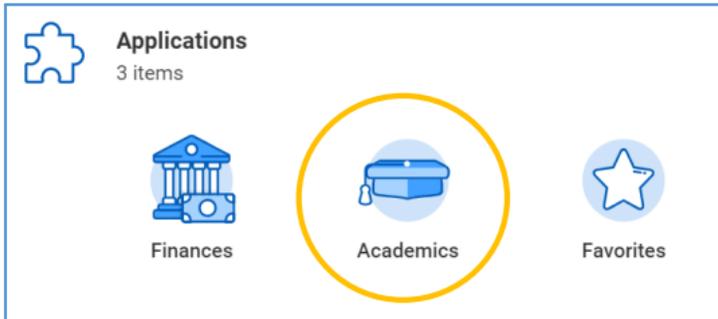
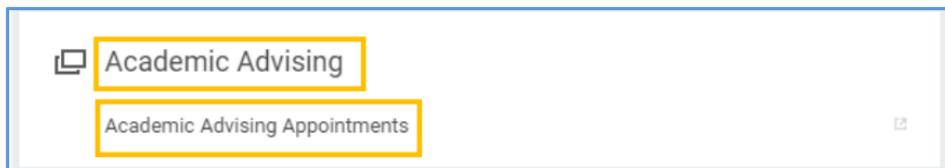


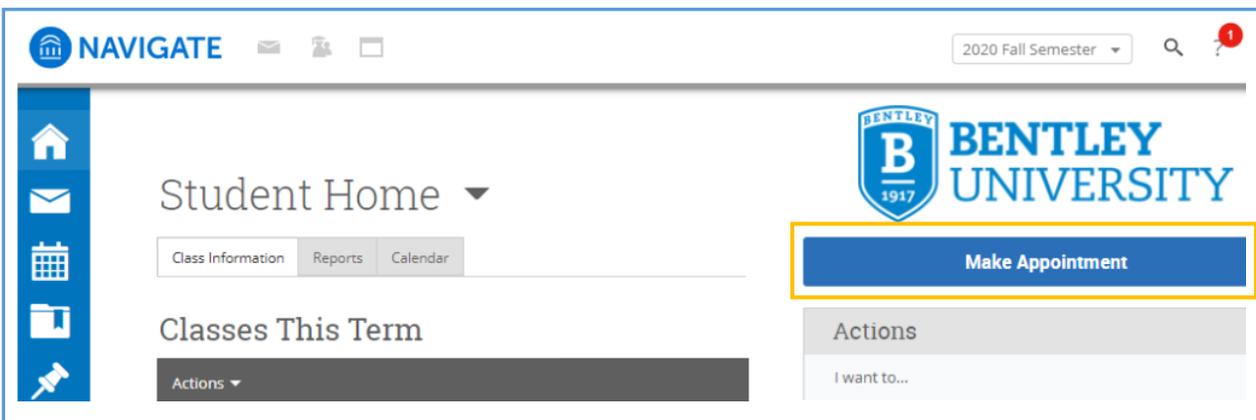
Scheduling an Academic Advising Appointment



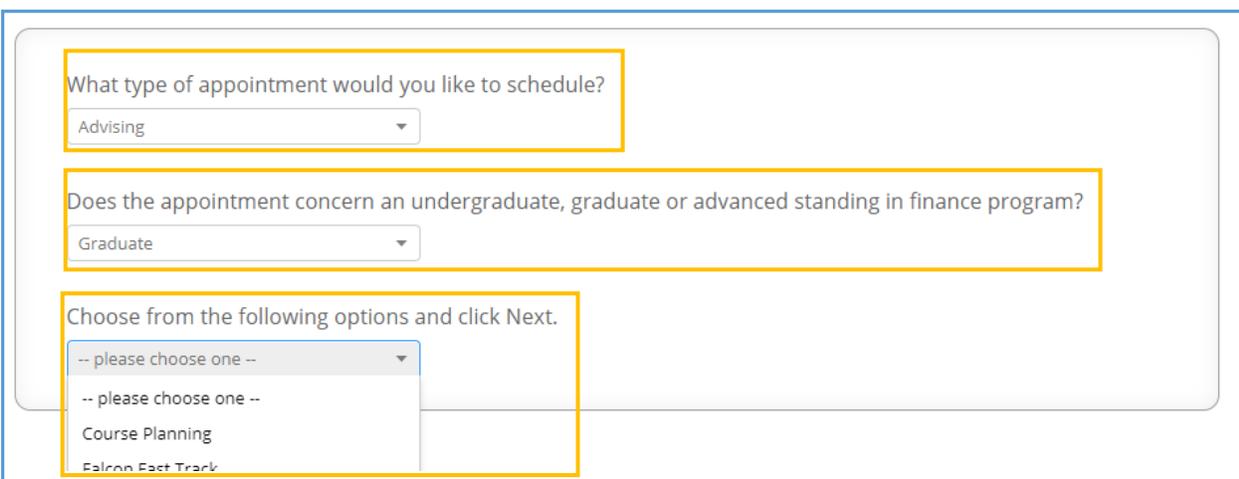
After logging into Workday, select the Academics icon



On the right, under Academic Advising, select Academic Advising Appointments



This brings you to the Navigate home page. On the right, select Make Appointment



Answer each question using the options in the dropdown menu

Please select available location

Graduate Academic Services

Click "Next" to see all available advisors. To schedule with a specific advisor, select their name and then click Next.

Shosho, Iva
Simeone, Sara
Black, Nicole

back

Next

Select Graduate, then choose an Advisor or click Next to see all available Advisors

Times From September 18 To September 22

Fri, Sep 18	Sat, Sep 19	Sun, Sep 20	Mon, Sep 21	Tue, Sep 22
Morning N/A	Morning N/A	Morning N/A	Close 10:30am ET	Morning 1 Available
Afternoon N/A	Afternoon N/A	Afternoon N/A		Afternoon 2 Available

* All times listed are in Eastern Time (US & Canada).

refreshed at 11:44am ET.

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Next

Select a day and time from the availability and click Next

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: **When:** Monday, September 21
10:30am - 11:00am ET

Why: Academic Check-in **Where:** Academic Services

Is there anything specific you would like to discuss?

Comments for your staff...

Send Me an Email
 Send Me a Text

Please provide your mobile number

Phone Number

Back

Confirm Appointment

Review the details and opt-in if you'd like a reminder, then click Confirm