Scheduling an Academic Advising Appointment

After logging into Workday, select the Academics icon

On the right, under Academic Advising, select Academic Advising Appointments

This brings you to the Navigate home page. On the right, select Make Appointment

Answer each question using the options in the dropdown menu
Select Graduate, then choose an Advisor or click Next to see all available Advisors.

Select a day and time from the availability and click Next.

Review the details and opt-in if you’d like a reminder, then click Confirm.