Request to Add/Change a Program (check one)

☐ **Add a 2nd Program (concurrently) OR** ☐ **Change Program (leave one to enter another)**

Eligibility: Met with an academic advisor? Yes: ☐ No: ☐

Name & ID#:	Email:	
Current Program & GPA:	# of courses taken:	Admit Term:
New Program requested (if MBA, indicate concentration):		

In addition to this application we must also receive:

1. A brief **essay** explaining**:**
   - why you want to add/change a program
   - your short and long-term career goals
   - how making the change will support these goals
2. Your current **Resume**
3. A recent copy of your **Degree Audit**
4. Your change request in **Workday** (instructions can be found at bentley.edu/gaae)

Notes regarding **Change Program** requests (not applicable to **Add Program** requests)

- if approved you will no longer be a candidate for the degree program to which you were initially admitted
- merit aid is program-specific and does not transfer to the new program

By signing below you acknowledge that you have read and agree to the above

Student Signature   Date

Return to gradvising@bentley.edu