Remote accommodations: By law, we must continue to provide legally-mandated accommodations relevant to online courses. The policy remains the same in that students must provide faculty at least one week's notice when requesting exam accommodations or it is at the faculty member's discretion as to whether the arrangements can be made on short notice. This includes the commonly seen accommodations identified below:

1.) Extended testing time: this applies to online exams and quizzes. Depending on how you administer the exam online, you may have a pre-made timer that cuts the students off when the time runs out. In that case, you will need to work with the IT department to adjust the amount of time should the student request their extended time. They are still expected to coordinate this one week in advance.

2.) Distraction-reduced exam setting: **this does not apply with online courses**. Students are responsible for securing your own testing location that has minimal distractions. Please note that the Test Room is closed at this time.

3.) Use of a reader: the student should work directly with Disability Services to discuss text-to-speech software. Readers are not provided remotely, but there is technology that can work as a reader for the student.

4.) Exam rescheduling when more than one is scheduled on the same day: this applies to online classes. Students will need to reschedule with their professor at least one week before the date of the two scheduled exams.

5.) Note-sharer: notes should still be provided within 24 hours of online class sessions. If classes become a synchronous, the student and their note-sharer will need to discuss expectations for a timeline of delivery since class sessions are completed on one's own timeline. Perhaps notes are provided at the end of a class week.

6.) Frequent faculty check-ins still apply with online courses. Students will be reaching out to their professors via email since they cannot attend office hours or come before/after class.

Things to consider with online instruction:

1.) Use Ally in Blackboard to find ways to make your material more accessible.

2.) When posting videos, ensure that captions are available.

3.) When posting documents, be sure they are clearly labeled for easy access.

4.) Be mindful of color contrast. Try to use black font, white background. Avoid low-contrast pairings such as blue on black or black on red.

5.) Be clear with expectations—how often should students participate in a chat window (if part of the class), how should students submit work, how can they get in touch with you in lieu of office hours.

6.) If you include images, be sure to include an "alt tag" so people using screen readers understand the image as well.

7.) Please use the most accessible fonts—those that are "sans serif"-- Arial and Calibri are both great options.