

ADVISING BRIEF

Newsletter from Undergraduate Academic Services

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Spring Drop-In Hours

Monday-Friday

11am-3pm

(in person)

Jennison 336

Office Closed at 12pm Today

Undergraduate Academic Services will be closed after 12pm today in honor of President Chrite's Inauguration.

Summer/Fall registration is here!

Check Workday to ensure you don't have a hold preventing you from registering at your first available opportunity.

Fall 2022 Registration

Please check the Academics section of Workday for your fall 2022 registration start date and time. If you have any questions about your registration time, please contact the Registrar's office at registrar@bentley.edu.

Course offerings for the fall term can also be found in Workday's Academics section, via the Bentley Find Course Sections link. A reminder to:

- use the filters on the left to streamline your search as it may be helpful
- confirm you meet the eligibility rules for intended courses
- review section-specific information for course focus requirements
- consider the [new elective guidelines](#)

It is important to check your DegreeWorks audit...

- before registration to identify requirements Still Needed (in red)
- after registration (and add/swap/drop) to confirm which requirements are being covered by your fall classes

A reminder to click [Process New](#) at the top of the audit every time to ensure you are seeing the most current information.

If you are not able to enroll in a course, you can add yourself to the waitlist for that class. Waitlists can be accessed via the link in the Announcements box at my.bentley.edu.

If you are eligible to take a sixth course in the fall, you can add that class on April 22. To be eligible to take a sixth course, you would need to have an overall GPA of 2.7 or above (or senior status with an overall GPA of 2.0 or above).

Do you have questions in preparation for registration?

Connect with an advisor via drop-ins (see details above) or one of our PopUp Academic Advising events:

Thursday, April 7

9:00am-10:30am ET

Zoom ID: 975 3591 2377

Monday, April 11

12:00pm-2:00pm ET

LaCava Café (next to Starbucks)

Tuesday, April 12

5:00pm-6:30pm ET

Zoom ID: 981 5406 8298



New Course Designators effective fall 2022



Natural & Applied Sciences

Natural & Applied Sciences courses will now have course numbers that begin with **NAS**. This applies to the following previously used course designators:

- NASC
- NASE
- PS

English & Media Studies

English & Media Studies courses will now have course numbers that begin with **EMS**. This applies to the following previously used course designators:

- CIN
- COM
- EMS
- LIT
- MC

Some course numbers have also changed. An outline of former course numbers and new course numbers can be found on the [Registrar's website](#) and in Workday.

Please note:

- You will not be eligible to enroll in a course you have already taken under its new name and number. For example, if you have already taken CIN 387, you will not be able to register for EMS 354, since it is the same course renamed.
- When looking at your DegreeWorks audit, the "still needed" fields will use the new naming and numbering conventions. For example, if you still need to complete your NASC requirement, you will now see a list of "NAS" classes in that section of the Gen Ed requirements. The NAS courses fulfilling the lab science requirement are still 4 credits.

If you have any questions, please contact registrar@bentley.edu.



Planning to Take Summer 2022 Classes?



Course offerings are available in Bentley Find Course Sections in the Academics area of Workday. Please review the course details carefully, including the course dates for each class, as the summer session includes the May intensive, Summer I, and Summer II. In addition:

- courses with an **AL section number** are **asynchronous online** offerings and will not have a class meeting time; these course sections will therefore involve more independent work
- courses with an **SN section number** are **synchronous online** classes and you can attend the class from anywhere with a reliable internet connection, but will need to attend during the designated class meeting times

Summer registration opens on Monday, April 11 for all undergraduate students.

A reminder of the **Summer Course Overload policy**, which indicates the maximum number of credits that may be completed in the summer:

Students may enroll in no more than 13 credits of summer course work, 16 if their current GPA is at least a 2.7. This includes summer credits earned at Bentley*, regardless of course delivery mode, transfer credits earned at another institution through the Course Away process, or a combination of Bentley and Course Away (transfer) credits. Students taking courses for credit beyond this limit may not apply the additional course credits to their academic program.

**Summer courses are defined as courses taken between the end of the Bentley spring semester until the beginning of the Bentley fall semester in any given calendar year. Bentley summer courses include May intensives.*

Mark Your Calendar!

Friday, April 15
Monday, April 18

Spring 2022 course withdrawal deadline
Patriots' Day; university is closed & classes are cancelled

