

Graduate Academic and Engagement

Request to Add/Change a Program



BENTLEY UNIVERSITY

Graduate Academic Advising and
Engagement

☐ Add a 2nd Program (concurrently) **OR** ☐ Change Program (leave one to enter another)

Have you met with an academic advisor?

☐ Yes ☐ No

Name:

Bentley ID:

Email:

Current Program:

course taken:

Admit Term:

New Program Requested (if MBA, indicate concentration):

In addition to this application we must also receive:

1. A brief essay explaining:

- Why you want to add/change a program
- Your short and long-term career goals
- How making the change will support these goals

2. Your current Resume

3. A recent copy of your Degree Audit

4. Your change request in Workday (instructions can be found at bentley.edu/gaae)

Notes regarding Change Program requests (not applicable to Add Program requests):

- If approved you will no longer be a candidate for the degree program to which you were initially admitted
- Merit aid is program-specific and does not transfer to the new program

By signing below you acknowledge that you have read and agree to the above

Student Signature:

Date: