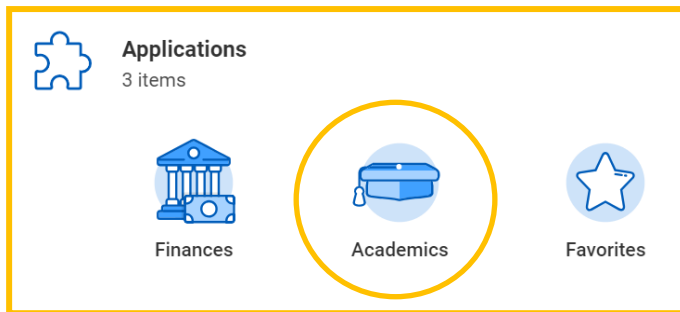


# Accessing and Scheduling an Academic Advising Appointment

How to schedule an Academic Advising Appointment in Workday

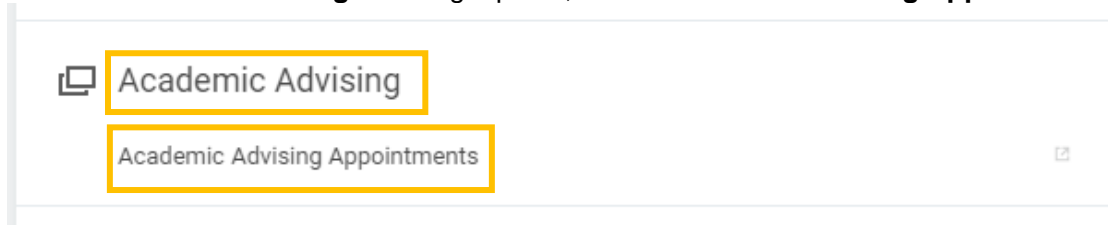
## STEP 1

After logging into Workday Select **Academics**



## STEP 2

Under **Academic Advising** in the right panel, select **Academic Advising Appointments**



## STEP 3

Sign in through the Central Authentication Service (CAS) using your Bentley **shortname** and password

