

# ADVISING BRIEF

A bi-weekly newsletter from Undergraduate Academic Services

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## PopUp Academic Advising

Wed, April 7

5-6:30pm ET

Zoom Meeting ID: 210 770 506

## PopUp Academic Advising

Mon, April 12

5-6:30pm ET

Zoom Meeting ID: 210 770 506

## PopUp Academic Advising

Tues, April 20

5-6:30pm ET

Zoom Meeting ID: 210 770 506

## Fall 2021 Registration

Please check the Academics section of Workday for your fall 2021 registration start date and time. If you have any questions about your registration time, please contact the Registrar's office at registrar@bentley.edu.

Course offerings for the fall term can also be found in Workday's Academics section, via the Bentley Find Course Sections link. A reminder to:

- use the filters on the left to streamline your search as it may be helpful
- confirm you meet the eligibility rules for intended courses
- review section-specific information for course focus requirements

It is important to check your Degreeworks audit...

- before registration to identify requirements Still Needed (in red)
- after registration (and add/swap) to confirm which requirements are being covered by your fall classes

A reminder to click Process New at the top of the audit every time to ensure you are seeing the most current information.

If you are not able to enroll in a course, you can add yourself to the waitlist for that class. Waitlists can be accessed via the link in the Announcements box at my.bentley.edu.

If you are eligible to take a sixth course in the fall, you can add that class on April 23. To be eligible to take a sixth course, you would need to have an overall GPA of 2.7 or above (or senior status with an overall GPA of 2.0 or above).

## Fall 2021 Registration Assistance

If you have questions about fall 2021 registration please join us for drop-ins:

weekdays

11am-3pm ET

Zoom meeting ID: 210 770 506

Assistance will be available during extended drop-in hours on each of the fall 2021 registration dates:

April 13, 14, 21

7-8:30am ET, 10am-3pm ET

Zoom meeting ID: 210 770 506

# Advising 101: Course Focus Requirements

Before graduating, all Bentley students must satisfy the Course Focus Requirements by selecting courses from a list of approved courses that have U.S. diversity, international, and communication-intensive material as their focus. In order to graduate, students are required to take and pass:

- one U.S. diversity-focused course
- one international-focused course
- one communication-intensive course

Students pursuing a bachelor of science must also complete a second communication-intensive course, which is specifically designated in the major.

Course Focus Requirements		Catalog Term: Summer I 2020
<b>Course Focus Requirements</b>		
<b>Course Focus Notes:</b>		
B.S. students are required to take and pass one 3-credit Diversity-focused course, one 3-credit International-focused course, one 3-credit Communication course, and, a second 3-credit Communication-Intensive course, which is specifically designated in their major. Courses that satisfy the focus area requirements are printed in the Schedule Book each semester and are available online at my.bentley.edu.		
<input type="checkbox"/> <b>Communication Intensive/Major Course</b>	<b>Still Needed:</b>	Once you have selected a major in business, your Communication Intensive/Major Course Focus Requirement will be assigned.
<input type="checkbox"/> <b>Communication Intensive</b>	<b>Still Needed:</b>	1 Class in @ @ ATTRIBUTE = CI_FOCUS
<input type="checkbox"/> <b>U.S. Diversity Intensive</b>	<b>Still Needed:</b>	1 Class in @ @ ATTRIBUTE = DIV_FOCUS
<input type="checkbox"/> <b>International Intensive</b>	<b>Still Needed:</b>	1 Class in @ @ ATTRIBUTE = INTL_FOCUS

### Course Tags

- Course Category :: Synchron... (252)
- Course Category :: Arts and ... (150)
- Course Category :: Business... (144)
- Course Category :: First Year (35)
- Course Category :: Hybrid (34)

+ More

Courses that satisfy the communication, U.S. diversity, and international focus requirements are indicated in Workday each term and can be identified by using the course tags filter.

Keep in mind course focus requirements are section-specific.

**COM 210-9 - Effective Speaking**  
Effective Speaking | Open | Martha Singer | 19/20 | Lecture

<b>Delivery Mode</b> In-Person	<b>Meeting Patterns</b> M/W   9:30 AM - 10:50 AM
<b>Course Tags</b> Course Category :: Service-Learning 4th-credit option <span style="background-color: #FFD700; padding: 2px;">Course Focus :: Communication Intensive</span>	<b>Locations</b> Jennison Hall 412
<b>Section Details</b> Jennison Hall 412   M/W   9:30 AM - 10:50 AM	<b>Instructors</b> Martha Singer

Transfer students entering Bentley with 30+ transfer credits are waived from course focus requirements.

## Mark your Calendar

**April 8 at 9am ET = deadline to add yourself to a summer course waitlist**

**April 8 at 9am ET through April 13 at 7am ET = add/swap/drop closed for summer 2021 classes**

**April 9th is a student day off and no classes will be held.**

**Academic Services will be open during this time.**